



Information document



G.B. Pant National Institute of Himalayan Environment (NIHE)
 (Formerly Known as G.B. Pant Institute of Himalayan Environment and Development)
 (An Autonomous Institute of the Ministry of Environment, Forest and
 Climate Change Govt. of India)
 Kosi-Katarmal, Almora-263 643, Uttarakhand

Advertisement No. GBPI- 1 /2025

G.B. Pant National Institute of Himalayan Environment (NIHE) is a premier autonomous Institute of the Ministry of Environment, Forest and Climate Change, Government of India. The Institute is a focal agency that advances scientific knowledge, evolves integrated management strategies, demonstrates its efficacy for the conservation of natural resources, and ensures environmentally sound development in the entire Indian Himalayan Region (IHR). The Institute works under a decentralised set-up with its Headquarters at Kosi-Katarmal (Almora), Uttarakhand and through Regional Centres at Srinagar-Garhwal (Uttarakhand), Kullu (HP), Pangthang – near Gangtok (Sikkim), Itanagar (Arunachal Pradesh), Leh (Ladakh) and 6th unit in Ministry of Environment, Forest and Climate Change at New Delhi as Mountain Division.

The Institute is looking for dynamic and suitably qualified individuals of Indian Citizenship, who are willing to work in IHR, to fill up the following posts: -

Sl. No. / Post Code	Name of Post/No of Vacancy/ Reservation Category	Essential Qualifications	Age Limit
1. PC: A01	Upper Division Clerk; 01 Post [EWS#] Pay Matrix Rs. 25500-81100 Pay Level- 4	i) Degree of a recognized University or equivalent. ii) A typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi	Not exceeding 27 years* (Relaxable for Govt. servant up to 40 years in the case of general candidate in accordance with the instructions or orders issued by Central Govt.



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2. PC: A02	Group- C (MTS); 01 Post [EWS#] Pay Matrix Rs. 18000-56900 Pay Level- 1 [The selected candidate will be posted at the Sikkim Regional Centre of the Institute at Gangtok, Sikkim]	Matriculation or equivalent pass.	18-25 years*
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EWS# = Economically Weaker Section.

*Age relaxations up to 50 years in appointments on Group C posts under administrative, technical and support staff category to the candidates working GBP-NIHE on contractual basis for more than 10 year; in case of casual laborer (TS) age relaxation equivalent to the period for which they have worked continuously as casual laborer

General conditions:

Place of work: Headquarters or any of the Regional Centers of the Institute; the selected candidate is liable to be posted anywhere in India.

General Instructions:

1. Preference will be given to "Person with Benchmark Disabilities" even where the reservation is not in the advertisement if suitable PwD candidates are available.
2. The number of the vacancies and/ or reservation may vary. To avail of the benefit under the EWS category, the applicant must upload the application form and EWS certificate issued by the Competent Authority for the Financial Year 2025- 2026 only. Candidates selected under EWS category shall produce the same at the time of appointment which should be on the proforma prescribed by the Government of India.
3. Mere fulfilling of a minimum advertised qualification and experience requirements DO NOT automatically entitle an applicant to be called for tests. The candidate should, therefore, mention in the application all the qualifications over and above the minimum prescribed qualification, supported with documents. In case the number of applications received is large, the institute reserves the right to raise the minimum eligibility level in order to restrict the number of candidates to be called for tests, commensurate with the number of vacancies. The decision of NIHE in this regard shall be final.
4. The cutoff date for determining the age, qualification of a candidate will be the last date of receipt of the online application.
5. The number of vacancies and/ or reservations may vary.
6. All the applications received within the due date in response to this advertisement shall be considered for screening by a Screening Committee, and only the candidates recommended by the Screening Committee shall be called for tests. Please verify all job details directly with the employer. We are not responsible for any discrepancies



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Committee will be called for tests. The NIHE's decision on screening will be final, and the NIHE will not entertain any correspondence in this regard. The candidate will have the choice of giving the tests in English/ Hindi (Rajbhasha).

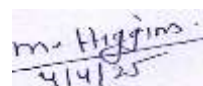
7. The candidates recommended by the Screening Committee will be called for tests.
8. Age, qualifications, and other requirements for any post may be relaxed, at the Institute's discretion, regarding candidates otherwise exceptionally qualified.
9. Persons employed in Government/Semi-Government Organizations/Autonomous Bodies/PSUs should process their application through the proper channels and submit NOC with vigilance clearance. Those who are unable to process their application through the proper channels may submit a 'No Objection Certificate (NOC)', clearly mentioning vigilance clearance from their present employer at the time of tests. However, they should submit an undertaking with their application that the NOC would be submitted at the time of the tests. Application from such candidates without undertaking will not be entertained.
10. Relaxation in age limit will be allowed as per the Govt. of India orders applicable from time to time.
11. TA will be paid to candidates called for tests limited to second class train and /or general bus fare on producing the original tickets.
12. Incomplete applications in any respect or received after the last date will be summarily rejected.
13. If at any time before or after the selection of a candidate, it is found that any information is suppressed or false, his/her selection will be liable to be rejected or cancelled.
14. Application fee (non-refundable) of Rs. 200/- should be paid in the form of a Demand Draft in favour of the Director, G.B. Pant National Institute of Himalayan Environment (NIHE), payable at Almora. Payments of fee from any other mode shall not be entertained. No fee will be charged from PwD & Female candidates.
15. The Institute shall not be responsible for postal delays.
16. Bringing in any influence, political or otherwise/canvassing shall be treated as disqualification. No interim enquiries will be entertained.
17. The candidate should ensure that they have the requisite qualification from a Board /University/Institute recognized by UGC.
18. The appointment of the selected candidates is subject to being found medically fit as per the requirement of the Institute.
19. The Institute shall verify the antecedents and documents submitted by a candidate during the tenure of his/her service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her service shall be terminated and legal action may be initiated against such candidates/employees.
20. The Institute reserves the right to not to fill any of the advertised positions.



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21. Appointments will be governed by the relevant service rules and regulations of the Institute as amended from time to time.
22. In case of any inadvertent mistake in the process of selection that is detected at any stage, even after the issue of the appointment letter, the Institute reserves the right to modify/cancel the appointment and withdraw any communication made to the candidates.
23. The decision of the Institute in all matters relating to the eligibility of the candidate and selection shall be final and binding on all the candidates. No correspondence or personal inquiries shall be entertained.
24. In case of any dispute/ambiguity that may occur in the selection process, the Institute's decision shall be final.
25. The Institute strives to have a workforce that reflects gender balance, and women candidates are encouraged to apply.
26. All information/corrigendum related to this advertisement/updates on recruitment shall be posted only on the Institute's website. The candidates are advised to check the Institute's website on a regular basis.
27. **How to Apply:**
 - i. The online application portal will be opened at **05.00 PM on 5th April 2025** for filling online applications, and the last date for closing the online application interface is 21 days from the date of publication of the advertisement in the Employment News. The candidates shall upload all relevant documents to the application portal. Please visit the institute website (<https://gbpihed.gov.in/vacancy.php>) for online application portal.
 - ii. The hard copy of the online application, along with self-attested photocopies of all the documents in support of the information given by the candidate in their online application and Demand Draft, (if applicable) should reach '**The Director, G B Pant National Institute of Himalayan Environment (NIHE), Kosi Katarmal, Almora, Uttarakhand – 263 643**' by post **within 10 days of closing the online application interface**. The name of the post applied for should be superscribed on the envelope for sending the hard copy of the application

No manual/paper application will be entertained directly unless registered and applied online.



For Administrative Officer

Date: 04.04.2025